

3-DAY WORKSHOP ON
**“IMPLEMENTATION OF RESERVATION POLICY ON SCs, STs &
OBCs IN PSEs, BANKS, GOVT. AIDED BODIES AND GOVT.
INSTITUTIONS”**

HOTEL MAHARANI PALACE, JAIPUR (RAJASTHAN)

FROM 23-25 FEBRUARY, 2012

WORKSHOP START TIME: 1400 Hours on 23rd February. WORKSHOP CONCLUDING TIME: 1700 Hours on 25th February.
CHECK-IN TIME : MORNING OF 23RD FEBRUARY. CHECK-OUT TIME: MORNING OF 26TH FEBRUARY

KEY WORKSHOP TOPICS:

- ◆ Background of Reservation Policy and Constitutional Safeguards for SCs, STs and OBCs.
- ◆ Scope and Applicability of Reservation Orders, Percentages, Exemptions and Exclusion etc;
- ◆ Procedure for filling Reserved Vacancies by Direct Recruitment;
- ◆ Change from vacancy-based roster to post-based roster – concept and consequence;
- ◆ Group exercise on post-based rosters;
- ◆ Dereservation, Carry-forward and Exchange of Reservation;
- ◆ Procedure for filling up Reserved vacancies by Promotion;
- ◆ Special Facilities and Provisions like Training, Forwarding of Applications, Retrenchment, Pre-Examination Training, Allotment of Residential Accommodation etc;
- ◆ Verification of Certificates;
- ◆ Preparation of Annual Statements on Reservation;
- ◆ Role of Liaison Officers and other Monitoring Agencies including National Commission for SCs, STs & OBCs.

CORE FACULTY: The Core Faculty will be drawn from past and present experts of the National Commission for SCs & STs, experts from Department of Public Enterprises, Govt. of India, Banks & Industry.

FOR WHOM: Personnel Managers, Administrative Managers, Liaison Officers, HRD Managers and other executives engaged on responsibility of recruitment, reservation, welfare and redressal of grievances of employees belonging to SCs, STs & OBCs. **Office bearers of Associations of SCs, STs and OBCs may also attend.**

FEE: Programme is Residential and on **Double Occupancy** basis. Fee per participant is Rs. 18000 + 10.3% Service Tax = **Total Rs. 19,854. Concessional fee is applicable in case of three or more participants from the same office** and is **Rs. 17,000 + 10.3% Service Tax = Total 18,751** per participant. **Single Occupancy** will cost Rs. 20000 + 10.3% = **Total Rs. 22,060** Fee is not refundable but alternate nominee is permissible. **Service Tax Code No.:** AAFPD8988DST001 (Premises Code: 810504/1862/07), **PAN No.** AAFPD8988D Fee is payable by Bank Draft/Multicity Cheque or Delhi cheque drawn in favour of **“Industrial Management Academy”** payable at **New Delhi** to be sent at the below mentioned address.

LAST DATE: Last date for receipt of nomination is **16.02.2012**

ADDRESS: Secretary, Industrial Management Academy,
Plot No. BA-4-F, Munirka DDA Complex, New Delhi – 110 067.

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